



Jesselton

UNIVERSITY COLLEGE

STUDENT APPLICATION FORM

PART A : PROGRAMME DETAILS

Course Title:

Intake:

Year:

☐ Full Time ☐ Part Time ☐ Open-Distance Learning (ODL)

PART B : PERSONAL DETAILS

Title: ☐ Mr ☐ Ms ☐ Mrs

Other

Gender: ☐ Male ☐ Female

Full Name (as per IC / Passport):

Race:

NRIC Number / Passport Number:

Religion:

Nationality:

Place of Birth:

Marital Status:

Date of Birth (dd/mm/yyyy)

Correspondence Address:

Postcode:

City:

State:

Country:

Contact Details:

Mobile

Email

Parent/Guardian Name:

Contact Details:

Mobile

Email

Relationship:

Correspondence Address:

Postcode:

City:

State:

Country:

Contact Person in Case of Emergency:

Relationship:

Contact Details:

Mobile

Email

PART C : ACADEMIC BACKGROUND (from lowest to highest)

Please include a certified translation if the originals are not in English.

Qualification	School/College/University	Year Completed	Result	
			Actual	Forecast

PART D : INFORMATION FOR PTPTN APPLICANT

Parent/Guardian Details:

Name:

IC:

Relationship:

Types of Jobs:

Income Tax Number:

Total Gross Salary/Month

Bank Account Number:

KWSP Account Number:

Total Net Salary/Month

Is the applicant an orphan?

☐

Yes

☐

No

Is the applicant's father/mother/
guardian receiving welfare from
JKM?

☐

Yes

☐

No

JKM Registration Number

SSPN Account Number

SSPN Plus Account Number

Is the applicant currently employed?

☐

Yes

☐

No

Applicant's income tax number

FOR OFFICE USE ONLY

Student ID:

Start Date:

I-Card:

Bank Name:

Bank Account Number:

Payment Option

☐

A

☐

B

☐

C

Referral Details/Agents (If Any)

Contact Detail

Mobile

PART E : DECLARATION AND AGREEMENT

- I declare that all information provided on this form is true and complete.
- I authorize Jesselton University College to obtain additional information about me from other education or non-educational institutions, that is required for Sabah Immigration VISA application process.
- I acknowledge Jesselton University College reserves the right to alter or reverse any admission decision on the basis of incomplete or incorrect information provided.
- I acknowledge all terms and conditions of my admission, and agree to pay all fees incurred.

Student's Signature:

Guardian's Signature if Student below 18 Years Old

Date:/...../.....

DD

MM

YYYY

FOR INTERNATIONAL APPLICANT ONLY

PART F : ENGLISH LANGUAGE PROFICIENCY

English was the language of instruction in my previous completed studies ☐ Yes ☐ No

I am currently taking / have completed the English language qualification(s) listed below:

Name of Test/Examination	School/College/University	Date (to be) taken	Results(if known)

PART G : MALAYSIAN IMMIGRATION INFORMATION

Are you currently holding any type of Malaysian Immigration Pass/Visa ☐ Yes ☐ No

If yes, type of immigration pass/visa ☐ Social Visit ☐ Student ☐ Dependent ☐ Diplomatic ☐ Others: _____

Expiry Date:/...../.....
DD MM YYYY

(Those transferring from other Institutions/Colleges/Universities to Malaysia and holding a Student Pass/Visa or Dependant Pass will need to provide the School Leaving Certificate/Testimonial, Release Letter, Results and Attendance Report/Letter from the Institution)

If you are a student/former student of any Institutions/Colleges/Universities in Malaysia, please fill in the following:

Course Title	Institution Name
Duration of Study (years)	

PART H : ACCOMMODATION

Do you require JUC to arrange your accommodation? ☐ Yes ☐ No

If yes, please fill up the accommodation form:

Do you wish JUC to arrange transport for you from the airport? ☐ Yes ☐ No

****Note :**

1. This service is only available to students who hold a Valid Visa Approval Letter issued by Malaysian Immigration and who enter Malaysia via Kota Kinabalu International Airport(KKIA)
2. Notice for airport pick-up must be given at least 7 working days in advance by emailing the details to admin@jesselton.edu.my
Additional charge of RM100 will be incurred
3. JUC may not be able to arrange for airport pick-up at Immigration Clearance should the required notice period are not provided

PART I : CONDITION FOR ENROLMENT

- Fees for the academic year are as set in the fee guide.
- Payment by crossed cheque, money order, or bank draft is to be made payable to Jesselton University College Sdn Bhd.
- Fee payment refunds are govern by the fee refund policy as stated in the fee guide.
- Student must abide all academic, administrative and examination rules, regulations and policies set by JUC.
- JUC reserves the right to use your personal information in order to carry out its responsibility in your personal/or academic interest as a student of JUC.
- The scope of usage of this information may include the publishing of good examination results, the award of a prize or scholarship, etc.

PART J : IMPORTANT CHECKLIST

- ☐ Complete all sections of this application form (where applicable)
- ☐ 2 sets of passport copies all pages including blank pages (Please ensure the copies are clearly copied and all page number can be seen clearly)
- ☐ Certified copies of secondary or secondary vocational school results / transcript from high school or / and other higher institutions of learning (if the documents are not in English, please provide a certified English translation)
- ☐ 4 Passport-sized photograph with WHITE Background (35mm x 45mm)
- ☐ Visa processing fee and registration fee
- ☐ Health Declaration Form

PART K : CONDITION FOR ENROLMENT

- I declare that all the particulars provided in this form are complete and correct. I understand that should any information in this form be found to be inaccurate / incomplete, my registration may be terminated by the University College.
- I agree to abide by JUC’s professional Code of Conduct, rules, regulations and policies.
- I hereby agree to give consent to JUC to release my academic reports / results and attendance reports to my parents / guardians / sponsors as part of the JUC ‘s Policies.
- I have also read and understood JUC’s Fee Refund Policy which is stated in the Student Handbook.
- I undertake to ensure that all fees are paid by the specified due date, and failing which I agree to pay any late payment and / or administrative charges incurred after the due dates. If the fees are not received within 21 days from the due date, I understand that I may not be allowed to use the facilities at JUC.
- I hereby given permission to JUC for the use of photographs, images and videos in publicity and promotional material and to release relevant information to our University College Partners, Career Centre, Alumni and any government bodies or agencies as required.
- By providing my personal data, I agreed to receive information on courses, programmes and events that may benefit me.

Student’s Signature:
Guardian’s Signature if Student below 18 Years Old

Date:/...../.....
DD MM YYYY